The AET Experience Tracker:

***This is where both animal raisers and non-animal raisers will log in their hours for things such as community service, chapter meetings, chapter hours, above the chapter activities, finances, and FFA contests. The Agriculture Science Teachers will use this program to check for eligibility to show at the Katy ISD livestock show, scholarships, and different degrees that you can earn through the FFA. This document will help you navigate the AET website as well as show you how to download it as an app for easier access, so you know where and how to log in all of your activities, hours, and finances. Also if you have any questions you may also ask Mr. Brassell for clarification.

<u>Step 1:</u> Log in to the AET Website: https://theaet.com/



After you click the login button in the top right on the homepage you will be directed to login through the student login.

Student Log In Tradic experience in SAE, FFA and classroom. Also, assist: in managing your program. See your teacher for access. Chapter: tx1198 Username: Ichapteride, Username, or Email Address/ Password:		ÆT	About	Resources	Curriculum	Contact		Subscribe	Log In
Student Log In Track experiences in SAE, FFA and classroom. Also, assist in managing your program areas and generate reports. Create student accounts and track progress. Also, manage key program areas and generate reports. User program within your area and generate reports. Chapter: txt198 Username: Image key program areas and generate reports. Username: (Chapterid), Username, or Email Addressi Username: Username: Password: Image key program areas and generate reports. Username; image key program areas and generate reports. Username: Image key program areas and generate reports. Username; image key program areas and generate reports. Username: Image key program areas and generate reports. Username; image key program areas and generate reports. Username: Image key program areas and generate reports. Username; image key program areas and generate reports. Password: Image key program areas and generate reports. Username; image key program areas and generate reports. Password: Image key program areas and generate reports. Username; image key program areas and generate reports. Password: Image key program areas and generate reports. Image key program areas and generate reports. Vision areas and generate reports. Image key program areas and generate reports. Image key program areas and	and the second	AET Log In	1						
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You will have to enter our chapter number as well as your username and password. Our chapter number is **tx1198**

*If you forgot your username and/or your password talk to Mr. Brassell and he can help you access your account.

<u>Step 2:</u>

Once you are logged into your profile you should see a screen that looks like this:



From this screen you will click on the journal tab at the top of the page and will be directed to this screen.



2195500 | 10102 | Friday, September 22, 2023

From this page you will be able to log in all of your activities that you participate in during your time in the FFA. Under the **FFA** Link in the middle of the page. This is especially important if you are an animal raiser or intend on getting your Chapter or Lonestar Degree at some point in your FFA career.



***Reminder- Animal and Non-Animal Raisers must complete so many chapter hours, community service hours, above the chapter activities, and be present at certain chapter meetings to be eligible to show or participate in team events.

Animal Raisers/Horticulture Exhibitors/Floral Constants - you must also enter 2 journal entries per week. That is to be done under the AET Projects/Experiences link under the Journal tab. Also you are required to keep track of your financial entries during the duration of your show project. The way to enter financial information is to:

<u>Step 1:</u>

From your AET home page select Project/Experience Manager in the upper right corner.

		Profile	Journal	Finances	Reports
Chapter Account Inbox Calendar Portfolio Scoreboard Sign Off	Welcome to the Stuce Array Anterim Contract Classes. You have a current classes. You have active experiences with no finan You have active experiences with no journ	dent Dashboard cial transactions for the last 60 d al entries for the last 60 days.	lays.		Project/Experience Manager (SAE, WBL) Mosting Manager (Bead Only)
Cashi Checking, 5-1,050 Current/Projects, 51,050 Non-Current 50 Liabilities, 50 Student Help Teacher Help AET Classroom Ask AET a Question	Profile Source Control of Control	Journal	Finances \$ Money or paychecks in SAEs	Reports	ə,
	Current Recordkeeping S SAE Engagement	treak (this year) ज़्व FFAActivities	Persona SAE Engagement	al Best (all year FFA	S) Activities
	0	0	2		0
	months	months	months 2/10/2020 - 3/22/2020	m	onths

Step 2:

On the next page you must set up a new project experience.

See States	and the set		Profile		Jourr	nal	Fina	inces	Repor	ts
Chapter Account		Pi	roject/Experi	ence Mai	nager (S	AE)	~			
Calendar Portfolio	Print All SAE Agreem	ients	Add New	Return to	AET		View 0 Uni	SAE Assess read Assess	ments	
Scoreboard	S	ettings / Planning (#1)		Rec	ords (#	2)	Reflection (#3)			
Sign Off	Settings	Name / Type	Planning	Financial	Journal	Files / Videos	Results	Revie (Results, In	ventory, Skills, Repo	? rting)
Current/Projects: \$1,050 Non-Current: \$0 Lipbilition: \$0	₫ 🖗 🕲	2019 Beg KISD Rabbits 2019- 2020 EN - Small Animal	<i>8</i> 🔊	<u>6</u>	<u>36</u>	0/0	\$338.55	8 0 1	il 🎎 🥹	REPORT C
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AET Classroom Ask AET a Question		GRAND TOTAL		16	72	0	\$1,050 0 hrs			

2195500 | 10102 | Friday, September 22, 2023

<u>Step 3:</u> Enter in the needed information:

all and a start		Profile	Journal	Finances	Reports	
		Add/Edit Exp	periences			
Project Name: 🍳				Enter a short of this experience	lescriptive name for e.	
Experience Focus: 🕅	 Individual School Bas Service Lease 	sed arning				
	Basic:	Foundational		Journal On	ly	
	Agriscience:	Research/Experiment	nental	Q Journal and	f Finances	
Tracking Your Experience: 🥨	Job:	Paid Placement	Paychecks	Paychecks and Journal		
	Business:	Entrepreneurship	 Journal and 	Q Journal and Finances		
Primary Experience Category:	Animal System	ns	~	Explore AFNR	Categories	
Primary Subcategory: 👰	Goats	~				
Category/Unit:	head of Marke	t Goats 🗸				
Management Module:	Market/Replac	cements Manager 🗸				

2195500 | 10102 | Friday, September 22, 2023

Example:

Project name: 2023-2024 KISD Market Goat (Make sure you put the year and project) Experience Focus: Individual

Tracking Your Experience: Business-Entrepreneurship/Ownership

Primary Experience Category: Animal Systems

Primary Subcategory: Goats

Category/Unit: head of Market Goats

Management Module: Market/Replacement Manager

Once that information has been entered click save at the bottom of the screen.

<u>Step 4:</u>

After you hit save your project should populate on the <u>Project/Experience Manager</u> page.

Chapter Account Inbox Calendar Portfolio	Print All SAE Agreem	Pr	oject/Experi	ence Man	ager (S	SAE)	View 0 Unr	Click He SAE Assessments read Assessments	L R
Scoreboard	S	ettings / Planning (#1)		Reco	ords (#	2)		Reflection (#3)	
Sign Off	Settings	Name / Type	Planning	Financial	Journal	Files / Videos	Results	Review & Report (Results, Inventory, Skills, Reporting)	
Current/Projects: \$1,050 Non-Current: \$0 Lishifities: \$0	₫ 😵 🕐	2019 Beg KISD Rabbits 2019- 2020 EN - Small Animal	<i>8</i> 🔊	<u>6</u>	<u>36</u>	0/0	\$338.55	ê 🕯 🎎 😵 🗓	4
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AET Classroom Ask AET a Question		GRAND TOTAL		16	72	0	\$1,050 0 hrs		
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Once you are to this point you may click on the financial entries and add your very own expenses. Such as the animal, feed, show supplies, feeding and bedding supplies, and all other expenses associated with your show project.

<u>Step 5:</u>

Chapter Account				Transaction List		
Inbox Calendar Portfolio		Year:	KISD	Experience: Accounting Category: Rabbits 2019-2020 (All)	Vendor/Mem	0.
Scoreboard Sign Off		Ne	w Entrep. Ir	ncome New Entrep. Expense New Placement Income F	Return to AET	
Cooh/Chooking: 5 1 050	Options	Date	Added	<u>Vendor</u>	<u>Debit</u>	<u>Credit</u>
Current/Projects: \$1,050	<u>Edit</u>	1/31/2020	3/22/2020	KISD Rabbits 2019-2020 (Supplies) D&D feed and supply	\$ 30.31	
Non-Current: \$0 Liabilities: \$0	<u>Edit</u>	1/30/2020	3/22/2020	KISD Rabbits 2019-2020 (Supplies) Katy feed and tack	\$7.50	
Student Help	<u>Edit</u>	1/13/2020	3/22/2020	KISD Rabbits 2019-2020 (Supplies) D&D feed and supply	\$2 5.72	
Teacher Help AET Classroom	<u>Edit</u>	1/5/2020	3/22/2020	KISD Rabbits 2019-2020 (Feed) Tractor supply	\$43.00	
Ask AET a Question	Edit	1/5/2020	3/22/2020	KISD Rabbits 2019-2020 (Supplies) Tractor supply	\$7.02	
	Edit	9/16/2019	3/22/2020	KISD Rabbits 2019-2020 (Entry Fees / Commissions) Animal payment	\$225.00	
				Grand Total	\$338.55	\$0.00

2195500 | 10102 | Friday, September 22, 2023

Make sure that you select the correct year and project that you wish to enter in financial entries for. After you complete the first circle click on the second "New Entrep. Expense" button.

<u>Step 6:</u>

Chapter Account			New	Expense Transaction				
Calendar		Date:		Vendor/Payee:		Total Amount: \$0.00		
Portfolio	9	0/22/2023	[
Scoreboard Sign Off						Memo/Efficiency:		
Cash/Checking: \$-1,050	Split:	Experience:		Туре:	Amount:	(Quantity {space} Unit) 1 head, 750 lbs		
Current/Projects: \$1,050 Non-Current: \$0	1	(Choose Experience)	~	(Choose Type)) \$			
Liabilities: \$0	2	(Choose Experience)	~	(Choose Type) 🗸	S			
Student Help Teacher Help	3	(Choose Experience)	~	(Choose Type) 🗸	\$			
AET Classroom Ask AET a Question	4	(Choose Experience)	~	(Choose Type) 🗸	\$			
	5	(Choose Experience)	~	(Choose Type) 🗸	S			
		(Save and Return	Save / Enter Another	ancel			

SELECT THE DATE THAT YOU MADE THE PURCHASE. If you are having to back log expenses please make sure that you put the correct date of your purchase. As well as where you purchased the product under the Vendor/Payee (ex. Tri-County Feed)

- Choose your experience
- Choose your type of purchase (ex. Feed, vet expenses, supplies, ect.)
- Type the amount spent
- Type a quick memo of what you purchased (ex. 2 bags of feed.

Click Save and Return if you are finished entering expenses or if you have more to enter click on the Save/Enter Another.

Again this is important to keep up to date and accurate. The Ag teachers will be looking at your record book to make sure that you meet the eligibility requirements in order to show your animal or participate in certain activities. If you have any questions please ask Mr. Brassell for help. We would rather you get help now, than wait until the very end and miss a requirement. Also, the better records that you keep now the easier it will be for you to apply for your Lonestar or scholarships offered to you.

Animal Raiser Requirements:

500 dollars raised during our 3 fundraiser opportunities.
5 chapter hours
5 community service hours
Sell 5 items from our meat, fruit, cookie, and popcorn fundraiser
Sell at least 1 ad for the ad book
2 Above the chapter activities
Be at predetermined barn check days with your species advisor

***All of these activities can and should be entered into the AET website or app.

Supplemental Video: • AET- Journal Entries

